

## Request Form For Permanent Timetable Changes

|                  |  |
|------------------|--|
| Name of Child:   |  |
| Name of Parent:  |  |
| Start of Change: |  |

Please tick the session boxes in the appropriate new timetable below, indicating term-time only sessions by ringing the boxes like so:

| Nursery | AM                       | Lunch                    | PM                       | Rate | TTO Rate |
|---------|--------------------------|--------------------------|--------------------------|------|----------|
| Mon     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Tues    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Wed     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Thurs   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Fri     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |

| Afterschool Session<br>3pm-6pm | Playclub Session<br>8am to 6pm | Rate |
|--------------------------------|--------------------------------|------|
| Mon <input type="checkbox"/>   | <input type="checkbox"/>       |      |
| Tues <input type="checkbox"/>  | <input type="checkbox"/>       |      |
| Wed <input type="checkbox"/>   | <input type="checkbox"/>       |      |
| Thurs <input type="checkbox"/> | <input type="checkbox"/>       |      |
| Fri <input type="checkbox"/>   | <input type="checkbox"/>       |      |

|                             |                 |
|-----------------------------|-----------------|
| Additional Deposit:         | Date Agreed:    |
| Date Paid:                  | Processed by:   |
| Rec No:          Agreed by: | Date Processed: |

## Request Form For Temporary/Extra Session Timetable Changes

|                  |                |
|------------------|----------------|
| Name of Child:   |                |
| Name of Parent:  |                |
| Start of Change: | End of Change: |

Please tick the session boxes in the appropriate new timetable below, indicating term-time only sessions by ringing the boxes like so:

| Nursery | AM                       | Lunch                    | PM                       | Rate | TTO Rate |
|---------|--------------------------|--------------------------|--------------------------|------|----------|
| Mon     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Tues    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Wed     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Thurs   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |
| Fri     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |      |          |

| Afterschool Session<br>3pm-6pm | Playclub Session<br>8am to 6pm | Rate |
|--------------------------------|--------------------------------|------|
| Mon <input type="checkbox"/>   | <input type="checkbox"/>       |      |
| Tues <input type="checkbox"/>  | <input type="checkbox"/>       |      |
| Wed <input type="checkbox"/>   | <input type="checkbox"/>       |      |
| Thurs <input type="checkbox"/> | <input type="checkbox"/>       |      |
| Fri <input type="checkbox"/>   | <input type="checkbox"/>       |      |

|              |                 |
|--------------|-----------------|
| Agreed by:   | Processed by:   |
| Date Agreed: | Date Processed: |