

Holiday Notifications and Planned Absences

Name of Child:	
Name of Parent:	

Do you wish to claim your Free Week Entitlement?
 Yes No

If yes, we must be informed no less than 4 weeks before start date of absence, and dates must be submitted in full week blocks (Monday to Friday).

Date From:	Date To:
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For Nursery Use Only	
Wk1 <input type="checkbox"/> Wk2 <input type="checkbox"/> Wk3 <input type="checkbox"/>	
Free Week amount due:	
Processed by:	
Date Processed:	

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